

LAWRENCE YUEN

PROFILE

Highly motivated employee that focuses on tasks at hand, and completes them quickly and efficiently. Stays exceptionally calm in high stress situations. Constant awareness of surroundings in the workplace and always training new employees on safety and company standards. Always eager and excited to learn new things. Looking to bring in the practical skills I have learned in to a career within my field of study, human resources in particular.

CONTACT

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HOBBIES

Traditional & digital drawing

Hiking & Snowboarding

Learning Coding Languages:
Python, C#, HTML/CSS

Martial Arts:
Taekwondo, Japanese Karate

Learning Spoken Languages:
Cantonese, Korean, French,
Japanese

Cooking

Traveling:
England, France, Thailand, China
Various states across America

EDUCATION

University of California, Irvine

Graduate Class of 2020

Bachelor of Science: Anthropology

Coursework: Psychology, Probability and Statistics, Computer Based Research, Asian American Studies, Medical Anthropology

WORK EXPERIENCE

Cook • Café de Paris

06/2019-07/2020

- Cooking multiple items at once quickly and efficiently while staying attentive to detail and quality
- Cutting down preparation time in half by organizing in an efficient and effective manner
- Supporting the head chef throughout the day, taking charge as head when he is busy or not present

Main Chef • California Gogi Grill

04/2017-06/2019

- Consistently interacting with staff in order to develop a better understanding of their work habits and experience
- Actively finding new ways to help employees have a more enjoyable work experience and improve their skills
- Always looking around the work environment to see what needs attention. Assigning employees to make sure everything is running in top condition and efficiency
- Constantly checking reviews from customers and interacting with them in order to better improve their experiences at the restaurant

EXTRACURRICULARS

Volunteer • Circle K International

03/2017-06/2019

- Actively coordinating with local communities for marathons
- Organizing many fundraisers for various organizations
- Interacting with club members on a daily basis to build strong foundations of teamwork and community
- Organizing club events to support neighboring communities such as creating care packages for elderly homes and children and people affected by recent wildfires

SKILLS

- Proper time management
- Organized
- Proficient with Microsoft Office, Excel & Powerpoint
- Easy to communicate with
- Multi-tasker
- Open minded
- Experienced in customer service